

Western Arkansas Workforce Development Board

Greenwood Police Dept

250 Old Hackett Rd, Greenwood, AR

June 11, 2019

1:00 PM

Minutes

Call to Order and Introductions: Vice Chair Cathy Nesbit called the meeting to order.

Roll Call: Board members in attendance Dana Byrum, Shari Dominquez, Debbie Faubus-Kendrick, Doug Kinslow, Rachel Mize, Martha Moore, Cathy Nesbit, Kyrie Post, Dwayne Young (proxy), Martha Holt (proxy).

Others Present: Rick Rosenthal, Dennis Williamson

Cathy announced that Chairman Stacy Muntz resigned.

Approval of March 12, 2019 Meeting Minutes: Vice Chairman Nesbit asked for any corrections on the previous meeting minutes that were distributed via email. No corrections were presented and with none Cathy stated the minutes were approved.

Committee Reports:

- Executive Committee:

The committee discussed a need for recommendations of a representative of a community-based organization to be on the youth committee. Cathy asked board members to offer names. The Board was informed on the intent of House Bill 1928 that states it is now a requirement to record all public meetings and that this meeting would be recorded. Cathy presented the discussion of the committee to provide a fill for a vacancy of the board chair position. Cathy on behalf of the committee recommended the by-laws be amended to state "as a duty of the vice-chair, in the event that the board chair position is vacated the vice-chair shall assume the chair position for the remainder of the current term." Debbie made a motion to accept the recommendation as read and Doug seconded. Discussion was asked for and there was none. A vote was taken, and it was unanimously approved.

- One-Stop Committee

Debbie Faubus-Kendrick gave the One-Stop Committee report and stated that the committee is requesting that each partner present a report on their agency at each meeting beginning with the September 2019 meeting. Stated that One-Stop monitoring report from 5/23/19 specified this as important information to assist the board and that what should be reported on in the future is still to be determined. Debbie Faubus-Kendrick gave the MOU status update. DWS is obtaining necessary signatures. Debbie told board One-Stop Operator contract should be renewed for a year. Cathy Nesbit made a motion to approve an amended year-3 contract which removes WAEDA as a partner. Doug Kinslow seconded the motion. A vote was taken, and the motion carried.

Open Items:

- Local Plan Updates

Vice Chair Cathy Nesbit asked if there was any discussion on the changes to the local plan the board worked on during the retreat in March and handed out. The board was told that a change adding the eligibility documentation requirements to the additional

Western Arkansas Workforce Development Board

Greenwood Police Dept

250 Old Hackett Rd, Greenwood, AR

barriers requirement plan change approved in September. Doug Kinslow made a motion that the changes be approved as written. Martha Moore seconded the motion. A vote was taken, and the motion carried.

New Business:

- Board Budget

The 2019-2020 proposed WAWDB budget assembled by the executive committee was presented. Rachel Mize expressed concern about the price of SEO services to support the website. Dennis stated that if the amount would be over \$10,000.00 bids would need to be obtained and that the board could assign a committee to seek bids if desired. He also stated any unused funds would be able to go back to the program at the board's discretion. Doug Kinslow made a motion to approve the budget as presented. Dwayne Young (proxy) 2nd the motion. A vote was taken, and the motion carried.

- FEMA Emergency Funding

Dennis Williamson announced that Logan, Franklin, Crawford, and Sebastian counties are eligible for disaster relief funding. A budget has been sent for approval. Dana Byrum asked how it will be advertised for help. Dennis stated that advertising is not allowed, we would reach out to all of the partners and elected officials for referrals and that all applicants must be a dislocated worker. Dennis also stated that he felt certain that he would not be notified until after July 1, 2019.

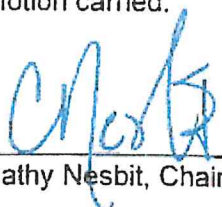
- Cass Job Corp Closing

It has been announced that Cass Job Corp. will be closing on September 30, 2019. Job Corp. has asked for letters of support. Rachel Mize stated that there is a federal public comment site. Dennis Williamson stated that he would email the link to all board members. Rachel Mize stated that the board can make a formal request of support. Dwayne Young (proxy) stated that Senator Bozeman, and Congressman Westerman were both in support of Job Corp. Rachel Mize motioned that an official board statement be issued. Dwayne Young (proxy) 2nd the motion. A vote was taken, and the motion carried.

- By-Laws Review

Dennis Williamson suggested that a committee be formed to review the by-laws. Debbie Faubus-Kendrick made a motion to create a committee. Dana Byrum 2nd the motion. A vote was taken, and the motion carried.

Cathy Nesbit motioned to adjourn. Erick Wiggins 2nd the motion. A vote was taken, and the motion carried.



Cathy Nesbit, Chair

September 17, 2019
Date