

# Western Arkansas Workforce Development Board

River Valley Nature Center

8300 Wells Lake Rd, Fort Smith, AR

December 3, 2019 1:00 PM

## Minutes

Call to order: Chair Cathy Nesbit called the meeting to order.

Board members in attendance: Greg Aleshire, Dana Byrum, Nanci Caillouet, John Craig, Miles Crawford, Debbie Faubus-Kendrick, Doug Kinslow, Rachel Mize, Martha Moore, Stacy Muntz, Cathy Nesbit, Krystal Thrailkill, Erick Wiggins

Others present: Amanda Kennedy, Roger Prescott, Kim Bartlett, Carman Hensley, Tom Bonkofsky, Ashley Garris, Tom Bonkofsky, Teresa Lillard, Janice Skaggs, Elizabeth Reed, Jennifer Hawkins, John Nguyen, Dennis Williamson

Approval of 9/17/2019 meeting minutes: Chair Nesbit asked for any corrections. There were no corrections presented. Cathy stated since there are no corrections, that the minutes were approved as distributed.

Approval of 6/11/2019 meeting minutes: Chair Nesbit stated the date correction of the March minutes that were approved on 6/11/19 that read 3/12/19 and are now changed to 3/9/19 the correct date of the meeting. She asked for any further corrections. There were no further corrections presented. Cathy stated since there are no further corrections that the minutes were approved as distributed.

### Committee reports:

- One-Stop committee:  
Nanci Caillouet reported there were 2 proposals reviewed by the committee for the RFP. She stated the committee determined the proposal from Odle Management best met the request. She said it is the committee's recommendation to award Odle Management the contract as our one-stop operator. She then stated by direction of the committee I move the adoption of the report and recommendation as stated. This was seconded by John Craig. There was discussion by Miles, John, Nanci, and Dennis. Cathy asked for further discussion, there was none. She asked for a vote and the motion passed. All present voted Aye in favor except Debbie Faubus (ADWS-AE) and Dana Byrum (ADWS-ARS) who abstained.

WIOA delivery system quarterly reports: Brief reports were presented by Vocational Rehab, Adult Education, and Title I. The several board members asked questions to better understand what was presented. Dana did state that ARS was working to provide numbers based on WIOA performance measures, but they were coming from the state level. Cathy asked the board members to look over these reports and provide feedback to her or Dennis to improve the reports to be useful to the board to aid the delivery system.


Grant fund transfer request: Cathy presented the request from WAPDD to transfer dislocated worker PY19 funds to adult PY19 funds in the amount of \$51,654. It was stated there is a greater number of adult applicants with a greater need of support and a low number of dislocated worker applicants. She asked for a motion to approve the transfer and Nanci made a motion to transfer the funds as requested. Miles seconded the motion. There was discussion from Miles asking Dennis if this would be a possible continuing trend. Dennis stated with the current low employment rate it is possible, but it would depend on whether there were closures or layoffs in the future. Cathy asked for further discussion, with none she asked for a vote. All present board members voted to approve the transfer.

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2020 Board meeting schedule: The schedule of board meetings for 2020 was presented and volunteers were asked to host the meetings. Those volunteers and sites are to be posted on the board site and sent to members once finalized.

SCSEP program presentation: Teresa Lillard with AARP the Sebastian, Logan and Scott County SCSEP contractor presented the board with information about their WIOA program in the region.

Cathy Nesbit asked if there was any other business. She stated since there was no further business the meeting was adjourned.

  
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Cathy Nesbit, Chair

3-14-2020  
Date