



Western Arkansas Planning & Development District  
 1109 S. 16<sup>th</sup> Street | Fort Smith, AR 72901 | Office Hours M-F 8-4:30  
 P: (479) 785-2651 | F: (479) 785-1964

## Client Travel Pay Schedule

Pay Period Begins	Pay Period Ends	Travel Sheet Due	Check Mailed/Deposited
January 9, 2022	January 22, 2022	December 27, 2021	January 7, 2022
January 23, 2022	February 5, 2022	January 10, 2022	January 21, 2022
February 6, 2022	February 19, 2022	January 24, 2022	February 4, 2022
February 20, 2022	March 5, 2022	February 7, 2022	February 18, 2022
March 6, 2022	March 19, 2022	February 21, 2022	March 4, 2022
March 20, 2022	April 2, 2022	March 7, 2022	March 18, 2022
April 3, 2022	April 16, 2022	March 21, 2022	April 1, 2022
April 17, 2022	April 30, 2022	April 4, 2022	April 15, 2022
May 1, 2022	May 14, 2022	April 18, 2022	April 29, 2022
May 15, 2022	May 28, 2022	May 2, 2022	May 13, 2022
May 29, 2022	June 11, 2022	May 16, 2022	May 27, 2022
June 12, 2022	June 25, 2022	May 30, 2022	June 10, 2022
June 26, 2022	July 9, 2022	June 13, 2022	June 24, 2022
July 10, 2022	July 23, 2022	June 27, 2022	July 8, 2022
July 24, 2022	August 6, 2022	July 11, 2022	July 22, 2022
August 7, 2022	August 20, 2022	July 25, 2022	August 5, 2022
August 21, 2022	September 3, 2022	August 8, 2022	August 19, 2022
September 4, 2022	September 17, 2022	August 22, 2022	September 2, 2022
September 18, 2022	October 1, 2022	September 5, 2022	September 16, 2022
October 2, 2022	October 15, 2022	September 19, 2022	September 30, 2022
October 16, 2022	October 29, 2022	October 3, 2022	October 14, 2022
October 30, 2022	November 12, 2022	October 17, 2022	October 28, 2022
November 13, 2022	November 26, 2022	October 31, 2022	November 11, 2022
November 27, 2022	December 10, 2022	November 14, 2022	November 25, 2022
December 11, 2022	December 24, 2022	November 28, 2022	December 9, 2022
December 25, 2022	January 7, 2023	December 12, 2022	December 23, 2022
January 8, 2023	January 21, 2023	December 26, 2022	January 6, 2023

Travel forms must be in to the WAPDD office **NO LATER THAN** noon on the Monday following the end of the pay period.

Completed in ink forms must be mailed, emailed, or faxed (if not hand delivered) to your Career Advisor.

If additional information is needed, please contact your Career Advisor at (479) 785-2651.