



Western Arkansas Planning & Development District
 1109 S. 16th Street | Fort Smith, AR 72901 | Office Hours M-F 8-4:30
 P: (479) 785-2651 | F: (479) 785-1964

Client Travel Pay Schedule

Pay Period Begins	Pay Period Ends	Travel Sheet Due	Check Mailed/Deposited
January 7, 2024	January 20, 2024	December 22, 2023	January 5, 2024
January 21, 2024	February 3, 2024	January 8, 2024	January 19, 2024
February 4, 2024	February 17, 2024	January 22, 2024	February 2, 2024
February 18, 2024	March 2, 2024	February 5, 2024	February 16, 2024
March 3, 2024	March 16, 2024	February 16, 2024	March 1, 2024
March 17, 2024	March 30, 2024	March 4, 2024	March 15, 2024
March 31, 2024	April 13, 2024	March 18, 2024	March 29, 2024
April 14, 2024	April 27, 2024	April 1, 2024	April 12, 2024
April 28, 2024	May 11, 2024	April 15, 2024	April 26, 2024
May 12, 2024	May 25, 2024	April 29, 2024	May 10, 2024
May 26, 2024	June 8, 2024	May 13, 2024	May 24, 2024
June 9, 2024	June 22, 2024	May 24, 2024	June 7, 2024
June 23, 2024	July 6, 2024	June 10, 2024	June 21, 2024
July 7, 2024	July 20, 2024	June 24, 2024	July 5, 2024
July 21, 2024	August 3, 2024	July 8, 2024	July 19, 2024
August 4, 2024	August 17, 2024	July 22, 2024	August 2, 2024
August 18, 2024	August 31, 2024	August 5, 2024	August 16, 2024
September 1, 2024	September 14, 2024	August 19, 2024	August 30, 2024
September 15, 2024	September 28, 2024	August 30, 2024	September 13, 2024
September 29, 2024	October 12, 2024	September 16, 2024	September 27, 2024
October 13, 2024	October 26, 2024	September 30, 2024	October 11, 2024
October 27, 2024	November 9, 2024	October 11, 2024	October 25, 2024
November 10, 2024	November 23, 2024	October 28, 2024	November 8, 2024
November 24, 2024	December 7, 2024	November 8, 2024	November 22, 2024
December 8, 2024	December 21, 2024	November 25, 2024	December 6, 2024
December 22, 2024	January 4, 2025	December 9, 2024	December 20, 2024
January 5, 2025	January 18, 2025	December 23, 2024	January 3, 2025
January 19, 2025	February 1, 2025	January 6, 2025	January 17, 2025

Travel forms must be in to the WAPDD office **NO LATER THAN** noon on the Monday following the end of the pay period.

Completed in ink forms must be mailed, emailed, or faxed (if not hand delivered) to your Career Advisor.

If additional information is needed, please contact your Career Advisor at (479) 785-2651.

BOLD denotes off schedule dates changed due to holidays.